

# ODE EMIS Conference Call Summary

4.20.20 Notes provided Naja Bailey (META) and Catherine Wright (NEONET)

**Processing Schedule** – ODE just published the updated processing schedule. The Spring gr 3-8 and Spring EOC have been cancelled. These collections were already opened and since there is no way for ODE to completely take them out of the DC, the date has been changed to an earlier date, so they now show as inactive. For those districts that have submitted, ODE will not use the data submitted. Assessment windows that had previously opened but have not yet closed had some data reported prior to COVID closures. Some students may not have had the chance to take the assessments yet. ODE will be removing all the enrollment-based students on the missing list for those collections. In some cases, that means you are already seeing the missing list that just has the vendor list as the driver. Because the students have already taken the assessments, districts should go ahead and submit that data. For DORP schools, ODE has received the vendor list so that will change over to vendor list right away. The AASCD will stay open with just the vendor lists that are coming as well as COS, OELPA and Other Accountability. Some of these collections are currently open with enrollment included in the missing lists and ODE is in the process of hiding or removing those. Then, the missing lists will return based just on the vendor lists. Appeal dates have also been updated. Due to the fact there will not be a Spring 3-8 or Spring EOC, there are appeal windows (Fall 3<sup>rd</sup> Gr Reading and Fall EOC) that open next week. KRA appeals will start next Monday, April 27<sup>th</sup>.

**Q:** If a district did not submit Fall EOC results and were told not to worry because they would be included in the Spring reporting...Should they file an appeal?

**A:** Yes. They should do an appeal but assuming that the Fall EOC are not all students that will be graduates. They should file an appeal to actually get those reported for all their students since there is no Spring window to pick those up.

**FY20 Calendar:** Emails will be sent out when the FAQ pages are updated. There have been a couple issues lately that do impact EMIS reporting. The first is the one to do with instructional hours. On days when the school building was closed due to the state ordered school building closure, they should report calamity days if that was a day that was supposed to be in session. Those calamity days that they are reporting are not really “typical” calamity days because school was still expected to be in session just with some sort of remote learning. So that calamity day code starting from March 1<sup>st</sup> on should only be used for COVID school building closures on calendars. That will take the hours that are typically on that day out of the calendar for the LEA. Then if the LEA is making a good faith effort to offer educational services remotely to students on any particular day, they report the Blizzard Bag code. Even though Blizzard Bags are normally just a 3-day max, legislature put in place provisions that boards could act that could implement that plan even if they haven’t done it previously to do that retroactively during the entire COVID closure period. In general, if you are making a good faith effort to provide services then they can count the entire day as being in session. Since blizzard bag days are reported in hours, use the normal amount of hours you had for your standard day as long as you are making a good-faith effort. The blizzard bag gets reported so those hours get put back into the schedule for that day. That way you will be able to see if you are meeting your minimum number of hours. We know that some entities closed as soon as the order came out, around March 16<sup>th</sup> in order to plan for e-learning. It could have been a couple of days before the school building closure that you are using that code. Or that you started remote learning with some or

all grade levels from day one. There were some districts that went a few days or weeks before you started delivering services to students. So that would be ok to have only the calamity code for those few days or up to weeks and then the Blizzard Bag code starts the first day they had remote services in place. There were a few districts that actually had calamity days (unrelated to COVID-19) after March 1<sup>st</sup>. Those districts should replace the calamity code with the days unplanned to be off and keep track locally that those days were actual calamity days.

**Q:** Calamity Days prior to March 1<sup>st</sup> should still be reported as they actually were?

**A:** Yes. Use the actual calamity prior to March 1<sup>st</sup>.

**Q:** In the FAQ, there is a sentence that says “For any day the district does not take advantage of the flexibility and does not make a good faith effort to offer instruction to its students, the district should report the day only as a true calamity day (using the different EMIS code referenced in the prior paragraph)”. That is where the confusion came from. For the first 4 days that they closed and did not offer instruction, which code do you want to see reported?

**A:** Calamity day for those. Supplemental EMIS reporting will be posted for this.

**Q:** For the Blizzard Bag days, do we just report Blizzard Bag code or Calamity Day and Blizzard Bag?

**A:** If its closure due to COVID ordered closure and you are making a good faith effort to provide services on that day, you report BOTH codes. If you did not provide services on a day you were closed because you were preparing for e-learning, then you just report the day calamity taken.

**Q:** Should districts be reporting staff PD days if they were preparing for the closure?

**A:** Yes. You can report staff days in addition to calamity days. Only so many count towards your minimum calendar but it is appropriate to report that staff was working with using one of the staff codes in addition to calamity.

**Q:** If districts took time off in January due to snow, do they change that or leave as is?

**A:** Leave it as reported. They would only change if it were a date after March 1<sup>st</sup>.

**Career Tech Technical Assessments** – Used for a variety of different things. They are a part of the accountability system and there are parts of the accountability system that we will have to adjust around all these assessment differences. But they are also used for students to earn college credit for certain courses where there is an articulation agreement. The passing score on the career tech technical assessment for the course is what allows the student to earn credit when they enroll in college. Also, because we take the technical assessment (GY) at the course level, that they roll up across multiple courses in order to show a technical proficiency or not for the pathway for the program of concentration in Career Tech Accountability. Poses an issue for Career Tech Accountability if we have students moving through who are missing all of their technical assessments for a particular school year. A certain minimum number of assessments is needed for calculating the pathway score of proficient or not proficient. So, for students enrolled in courses this year, they have the expectation of reporting the GY score based on the grade the student earns in the course this year. Available for all courses offered this year even if it was a first semester course. SEAT is going to put out a new file format that districts can use this year to get on to the SEAT site and provide the grade the student has earned for the course. After districts have uploaded that information, they will get a downloadable file that shows the advanced (A), proficient (P) or non-proficient (N) instead of numeric score. Those will be

reported to ODE with the “X” Score Not Reported reason (CCP courses). ODE will convert performance levels to the appropriate numeric score and combine with the other assessments the student has taken.

The scale is:

A – Advanced

B or C – Proficient

D or F – Not Proficient

And any pass/fail courses that have an assessment, a “P” will translate to proficient as well.

The EMIS page and FAQ will be updated making clear that technical assessments for this scenario can be reported with that SNR reason of “X” that’s normally used just for CCP courses in the GY record. Districts should still report the scores students earn for those that had already taken the assessments.

**Q:** If they have not already upload files or registered students in the testing sites, can they manually enter?

**A:** They could just enter directly. However, I wouldn’t recommend because LEAs like to get the estimated preview of their pathway proficiency off the SEAT site.

**Q:** I got confused with the upload and download files...please explain again.

**A:** SEAT is going to provide a format for you to upload grades into their system. Then the export file from SEAT will have both the test records for the students who took the assessment and the proxy test records that show the performance based on the grade the student earned.

**HB410 Requirements** – The FAQ has guidance on what to do and a reminder to be forgiving on attendance. Although you still have to do a follow up for student safety, it does list details on that as well.

**Q:** On the FB Acceleration record, do they indicate taking the assessment at the accelerated level?

**A:** Since there won’t be an assessment, they can report whatever they have in their SIS now.

**Q:** The PE Performance measures...any guidance yet?

**A:** Not yet. It’s still being worked on.

**Q:** Is there any guidance on the Honors Diploma? Will districts being doing with the field experience to satisfy that?

**A:** There is a document that offers guidance on graduation and determination. If that is not addressed in that document, reach out to the contact person for the graduation document.

**Q:** Spring COS and ELA assessments?

**A:** Guidance in the assessment document that states the reporting requirements.

**Q:** What about eye exams?

**A:** I have not heard anything about the eye exams yet. Reach out to Office for Exceptional Children.

**Q:** The OELPA...for those who have not taken it yet, what should we do?

**A:** I know there was concern about students exiting, but I would look again at the assessment document but I'm not sure if they addressed exiting yet.

**Q:** Will there be more guidance on past OGT students concerning the issue of not being able to test during the closure?

**A:** May be covered in the graduation document but most of the OGT students should be aged out by now. I would reach out to the contact for the graduation document to be sure.

**Remote Learning Survey** – Great job with getting the patch installed for the DC. We are sitting at 280 submissions out of 969 that we are looking for. ODE is looking to get that from everyone except e-schools. ODE will start sending out emails like they always do on any window a little later this week. This is due Friday, April 24<sup>th</sup> and that data needs to be compiled and reported to policy makers who are waiting on this information for what they are working on. Bug in the DC that was affecting a few entities was repaired over the weekend. If they had a space at the end of their short name, it caused the submission to not process correctly. Upload the completed file through the actual collection by clicking “certify & submit” and there is a link at the top where you can upload the file. Then it confirms that you did upload the file and then you certify & submit. Should be pretty quick to get it submitted.

**Q:** Is there going to be a report as a summary of what the district submitted that could be sent back to the district?

**A:** No report will be built off the information. Look at the submission tab and you will see “processing complete” so you know ODE definitely got the survey. You will not be able to see the survey that you submitted, and it is not included in the archive. The delete date has been put very far out so by the time it wants to delete the file, the bug would already be fixed, and you will see it in archives. If districts re-submit, they will overwrite the previous submission.

**Conference Call:** Monday, May 4, 2020

**Change Call:** Wednesday, May 13, 2020