ODE EMIS Conference Call Summary

June 5, 2017

Notes provided by Mary Myers (LACA), and Naja Bailey (META)

Items from David Ehle

1) Update on Processing
   a. Issue over the weekend with the run of the data
   b. Anyone submitted on Friday will still show pending processing
      i. If someone submits today and also submitted on Friday, Monday's data will be processed
      ii. Processing at 5:00 today
2) Secure Data Center
   a. Hopeful to open SDC today, but since there was no processing over the weekend that didn't happen
   b. Most likely will be Thursday or Friday before that will open
   c. Make sure Majority of Attendance is reported so the Where Kids Count report can be updated, which is used for report card verification
3) Assessment Collections
   a. Hope to open many of the assessment collections this week
4) Graduate Collection
   a. Hope to open the Graduate Collection this week
5) Financial Collection
   a. Hope to open the Financial Collection this week
6) Career Tech
   a. Issue with the Career Tech report
      i. Courses with very low FTE exported with scientific notification instead of a number
      ii. Districts with one or more courses with very small FTE have the scientific notification so the reports won't open
   b. Hope to get them fixed today or tomorrow morning at the latest
7) Just found out that ACT has released a new version of the Work Keys assessment
   a. Has different score areas than the previous version
   b. Released June 1
   c. Guidance is to use the previous version through September 1 so they are consistent taking the same assessment
      i. Can't combine the scores with the two versions of the assessment
      ii. Same version of assessment is required if using for an OGT alternative

d. ODE will have to add three new assessment areas for the work keys
   i. Will have information for the change call next week
e. Can tell which version of assessment was given because the score area names are different on the new version
f. ODE will get information out to the vendors ASAP

8) Questions:
   a. Days for ACT/SAT – if blank in those fields, will there be an error?
      i. No, ODE will default to the first of the month
   b. For the new March appeal collection, district getting an error on the GY record with score not reported = P.
      i. ODE not aware of any issues
      ii. Will look at ticket
   c. CTE reports – have they been updated or are they still April?
      i. They were updated May 21, but if they won't open it is because of the current issue
   d. Would that make a difference if they haven't submitted the Final Staff/Course collection?
      i. We pulled forward the April data if they haven't
      ii. There are 5% of districts that have not submitted either 3TRD or 2L
      iii. 5-6 weeks left before Staff window closes
         1. Important for districts to get the data submitted
   e. Industry Credentials – trying to build a crosswalk between the FA 4-digit assessment area and credential and points. The website Industry Credential naming isn't the same as what ODE EMIS published in April.
      i. Will check with CTE to see what the naming should be
      ii. Put in a ticket
   f. Upgrade to the data collector?
      i. Holding off until August
      ii. Need to get SAFE roles set up
      iii. Want to wait until report card collections are complete
   g. Career Tech students who are private school students – affecting their report cards as dropouts.
      i. If you have a home school or non-public school student coming to district for Career Tech, need to withdraw them to the home schooling or non-public.
      ii. Can't report as a withdrawal code 99 because district isn't issuing the diploma
      iii. Perfect use case for the new Student Withdraw Override record

1. Too late for the FY16 4-year cohort, but reporting the FC record to update their WD code could remove them from the 5-year cohort
   h. SC.0014 and SC.0015 errors – can't find definition of error.
      i. 14 error – if class generates more FTE than regular FTE for year, then the class is reduced to what the regular FTE would be
         1. One class at a time
      ii. 15 check is all classes for the student and comparing the student Example:
         1. Total CTE FTE is .4 and regular enrollment is .3
         2. When classes are combined there is a 10% variance
         3. Since two classes total .4 and FTE with variance is .33, lose .07 for the student
      iii. Is this because of misreporting of student or courses?
         1. If course hours of instruction is incorrect, that can cause the issue
         2. If student hours are low, that can cause an issue
         3. A misalignment of the FS-Standing enrollment, course dates and student course dates will cause an issue
            a. Make sure the student FS-Standing is withdrawn appropriately
            b. Make sure the course dates are correct
            c. Make sure the student is dropped/withdrawn from the course
         4. Register a student in more than one section but student only took one
         5. Have also found where student was satellite JVS previous year, then went to full time student and JVS didn't update student percent on FS-Standing, that can cause an issue and loss of funding
   i. Students come in from non-pub in 15-16 school year, should they have taken an EOC?
      i. Yes, and they cannot use the score not reported of W
      ii. Non-pubs have their own tests so if they come in you can use the new score not reported of 2 for this year
   j. Tuition reporting – can they edit student records?
      i. Yes, for second half
      ii. You mean they can't edit, they have submitted new data and refresh wasn't happening?
         1. There was an issue Wednesday last week that was fixed Friday

        2. Those records should have updated over the weekend
        3. If still incorrect, put in helpdesk ticket
   k. Fatal errors on 3TRD for missing SSID – is there an issue with the reverse lookup table?
      i. Yes, don't put in ticket
     ii. We have a release ready to push out this week that will fix that issue

Next scheduled call

1) Next Call 6/19/2017
   a) Change call 6/14/2017
2) Next ITC call 7/3/2017, leaning towards moving call to June 30