

ODE ITC Call – 3/6/2023

Notes provided by Naja Bailey (META) and Gretchen Martin (ACCESS)

**Data Collector** – You may have noticed some updates were made to collection requests. At one time, many July collections were closing July 12 and ODE changed them to close July 19. Several manifests out there didn't get updated to the 19<sup>th</sup> so those had to be updated to match the processing schedule.

**ODE EMIS Monthly Training** – Next round of training is March 16-22. Please see ODE's website for more information (Topics/Data/EMIS/EMIS-Resources/EMIS-Training).

**ODE New EMIS Coordinator Training** – ODE will hold an In-Person session on April 4 that is geared towards brand new EMIS Coordinators with less than one year of experience. Please RSVP by March 8 so ODE can get an idea of the group size for the meeting space. New EMIS Coordinator *Online* Sessions will be held April 12-21 and will still be available to more people (new EMIS Coordinators with three or fewer years of experience, and those wanting a refresher). Please see ODE's website for more information (Topics/Data/EMIS/EMIS-Resources/ New-EMIS-Coordinator-Training).

**Data Collector Updates for Newer Versions of Java** – Just a heads-up for ITCs, but this information will be coming out in writing in detail - hopefully later this week. SSDT and the developer have been putting together a document for getting both the Data Collector and the Report Collector updated to newer versions of Java. One challenge with the ZIS at the State is that it only holds one certificate at a time. So, if ITCs upgrade to a newer version of Java, the certificate used for security in the ZIS right now is not strong enough for that, but we can't have both certificates in there at the same time because it gets confused, and people have problems connecting to the State. But the Data Collector CAN have multiple certificates installed at the same time. Everyone in the state must upgrade the certificate being used for their Data Collector to a stronger/newer certificate for security (without taking out the one being used right now). Once everyone in the state has the new and old certificates in the Data Collector, then ODE can update the certificate on the ZIS to force everyone to use the newer more secure certificate, then they can go back and delete the old less secure certificate. After that, the technical people can do more upgrading on the back end (Java and some other security things) and ODE will be able to make some changes on their end. The main point is, this does have to be coordinated state-wide and everybody has to do it. The goal is to have this done in the next couple weeks. A several page step-by-step document will be sent to ITCs. As you upgrade your certificate, you'll reach out to SSDT (Teresa Williams) who will track updates. Once everyone is updated, ODE will let everyone know to proceed with the rest of the steps in that document. Please reach out to Teresa Williams and/or David Ehle if your technical contacts at the ITC cannot do this in the next three weeks.

#### **Q&A**

**Q:** How does a district handle a student going abroad in their senior year, then coming back to finish?

**A:** They have a couple choices. 1) If they're not giving them credit for anything that they do overseas because they've already completed graduation requirements and they're just deferring their diploma, the student can be withdrawn and the district can give them a diploma when they come back. 2) If they are earning credit towards graduation for studying abroad, the district needs to work out the credit arrangement of what is happening that year towards graduation (i.e., Credit Flex, Online, Educational Travel). If the student is still enrolled in high school, the 5-Credit rule will still apply, so for example if your student is doing all Credit Flex and they only need 2 Credits, then report 40% (2 out of 5 CR). To be

enrolled, someone from your district must be providing educational services, and Credit Flex is a service so you can keep them enrolled but their % of time may not be 100% if they aren't attempting 5 Credits.

**Q:** Contracted Staff confusion when ESCs should report CJ records for OT, PT, etc. Home Districts are contending that when they are contracted full-time the ESC should report the CJ for them, but they are getting pushback from the ESC on this. The EMIS Manual is a little vague in those categories.

**A:** More of this data is appearing on the Local Report Card (LRC) and caught ODE a little bit off guard on reporting instructions aligning with what appears on the LRC. I can't give a concrete answer today, but we can tell you that we are reviewing all contracted staff reporting instructions for an FY24 change (which staff need to be reported as contractors and which ones don't). We expect that more contracted staff reporting will be required once we finish these revisions. For FY23, it is too late to change reporting instructions unless there is a change in law, but it would be nice if districts would start reporting data for member district's LRC this year also. Any changes for FY24 will be due to data being needed when the staff is contracted, or data is used for the LRC. We're only maybe a third of the way into that discussion.

**Q:** Exiting Student Follow-up – When the JVS (who was responsible for CTE) reported CTE follow-up, the student had a job. Now that the district is doing Grad follow-up, the student does not have a job. Does the district report 'Yes' or 'No' for employment?

**A:** *Employment Status* (was the student employed at any time in the year since leaving high school) has no minimum time associated with it. If they were employed and reported as 'Yes' that is enough for CTE and Grad follow-up. This element is also reported for SWD, but where the length of employment is a big deal is if they are in the SWD group, because *Employment Duration* (student has worked at least 90 days since leaving school) is required for SWD (optional for CTE and Grad). Those 90 days can be cumulative, doesn't have to be continuous or employed in the same position, and it is not based on when you report. When reporting CTE and Grad, the required question is, "Were they employed at any time?" period. And then, only required for SWD, "Were they employed for at least 90 days?"? So even for SWD, maybe they are not employed today, but if they were previously employed for 90 days, then the answer is 'Yes' for this piece.

**Q:** So, they will leave it as 'yes' even though he doesn't currently have a job?

**A:** That is correct.

**Q:** What about the questionnaire they received back which says 'No' but the CTE survey said 'Yes', do they report what they have and ODE will take whichever one trumps the other?

**A:** I believe we will do that, that if they report 'No' in the Grad Follow-up then we will actually use the 'Yes' reported in CTE Follow-up. It's been a while since we discussed business rules, so you can put in a helpdesk ticket for that precise question.

**Q:** Any update on students attending JPS, BDD, etc. on the SWD follow-up report?

**A:** Those issues haven't been corrected yet.

### **Upcoming Call Schedule**

Wednesday, March 8 – ODE Change Call

Thursday, March 9 – Vendor Call

Monday, March 20 – ODE ITC Call